

Minutes of the Meeting of
Riccall Parish Council
on 15 July 2019
from 7.30p.m.
at the Regen Centre

(Public participation commences at 7.15pm, when members of the public can raise questions within the remit of the Council)

Attending: Cllrs Keen (Chairman), Adamson, Kilmartin, Morton, Nuttall, Rimmer, Owens, and Sharp.

County Cllr Musgrave

District Cllr Duggan

Sandra Botham- Clerk & RFO

1 Apologies and Declarations of Interest

Apologies for absence had been received and were accepted for Cllr Dawson.

There were no declarations of interest in items on the agenda.

2 Minutes of the meeting of Riccall Parish Council held on the 17 June 2019

The above minutes were accepted as a true record and adopted.

3 Report of progress and updates since the last meeting

Cllr Musgrave gave an update regarding concern about traffic at the southern exit to the A19. He has met with NYCC Highways and they have agreed to carry out a study to gather data about the amount of traffic using and passing the junction. This will take place following the school summer holidays for a twelve-hour period of a day. Cllr Musgrave has offered to fund additional days using his Locality Fund. He also noted that he has granted funds to the Village Institute for new chairs from the fund.

Cllr Musgrave left the meeting at 7.35pm.

Cllr Duggan reported that the planning application for two dwellings at Rear of the Lodge, Selby Road had been withdrawn prior to the planning committee meeting. (A recommendation for refusal had been made, as the application is contrary to Policy SP2A(c) of the Core Strategy). Cllr Duggan has requested a glossary for planning terminology, to assist with clarification of comments. A report was also made regarding fly-tipping on the cycle track. Selby DC had followed-up a call but only found one of two incidents. Cllr Duggan had also been involved with an issue for a resident and had been in contact with Selby DC regarding this.

Cllr Duggan left the meeting at 8.45p.m.

An update from the NY police website was given by the Clerk, noting seven reported crimes for May. Clarification of the classification of crimes is being sought.

The Clerk gave an update on action taken and developments since the last meeting:

- SDC Neighbourhood Officer was contacted regarding overgrown hedge adjacent to the PROW behind The Crescent- this has been referred to NYCC
- IT work has been carried out to website to stop spam emails being sent to clerk email address via the appointment system.
- The Solicitor is progressing an application with Land Registry for Riccall Landing. Edward Stevenson has been informed.
- Area 7 confirmed that the dropped kerbs requested previously for Station Road (traffic lights junction) have been approved and will be completed in this financial year. Ones for the Mount Park junction have been added to the list for the next funding bid.
- Two application forms for Community Grants have been requested since the last Beacon was circulated.
- Fly tipping reported on Checker Lane has been removed.
- Thanks to members using 'reply to all' on group emails – some members still need to use the facility.
- The Rural Housing enabler is planning a consultation event in the village.
- Hedge letters have been delivered to several dwellings following complaints from residents.
- The annual walking of the footpaths took place with the Scouts.
- The container arrived – some people were not pleased with traffic hold up – most accepted short delay and parked on Landing Lane. Keys for the padlock are to be passed on to Ian Johnson.
- Electricity costs for festive lighting is now £1.76 after £99.59 was credited to original bill of £101.35.
- Area 7 requested a list of locations for grit bins- they are completing an inventory and will be taking photos of locations for their records.
- Two faulty streetlights and blocked gullies on Back Lane have been reported.
- Hedge cutting letters have been sent out to several dwellings.
- A car parked on Main Street adjacent to the junction of Back Lane and blocking pavement was reported to the PCSO. Paul Bell is looking into this further and will contact the driver.
- Security and data storage work is to be carried out on 17/7- office staff will not be available for some of day, while this is carried out.

4 Matters from Public Participation

A resident had mentioned that it is too dark on Hawthorns at night, this is due to NYCC streetlights being on timers. Action: The Clerk will follow this up.

5 Correspondence

5 (a) Correspondence requiring decisions:

Selby DC- Review of Polling Districts, Polling Places and Polling Stations- *it was noted that there are no changes to the current arrangements for Riccall, so there are no comments to make.*

5 (b) Correspondence for information only:

Letter from the Parochial Church Council- *this has now been followed by another letter-see item 13.*

Notification from Selby DC regarding paracycling events.

5 (c) Late Correspondence –to note only

Wheels2work scheme, based in Ryedale have requested funding. The Clerk will request further information.

Further details for the Blue Campaign-Rewilding Britain. Members would like to support this scheme as much as possible, along with RLC, and also look into ways to involve school children and Scouts.

The Queens Award for Voluntary Service are seeking nominations-deadline 13 Sept 2019.

6 Accounts

Payments for July 2019 were approved, and the Clerk gave an update and bank reconciliation. The Internal Auditors Report for 2018/19 had been resubmitted with a written signature and was acknowledged and approved by members

7 Reports and Consultation

Cllr Owens reported back from the Village Institute Committee meeting, noting that new chairs are now in place and the Joan Scott room has been decorated. Plans are now being made for decorating the main hall. The Beer Fest is the next event.

Cllr Sharp reported back from the annual walking the footpaths, noting footpaths were overgrown.

Cllr Keen reported that the Riccall Carnival was very well attended, with the Saturday events being held at the Greyhound. Next year will follow the same format.

Cllr Keen also reported back from the Riccall Land Charity meeting, noting funds are currently healthy and all the allotments are taken, and a waiting list is in place.

Cllr Adamson reported back from the Traffic Group meeting noting that the consultant is drawing up designs and costs currently.

Cllr Keen reported from the Play Equipment Group meeting noting that it is planned to work in phases and that the possible car parking area will be taken into account, as there are options to re-site play areas for H & S reasons if necessary.

8 Planning

8(a) Planning applications granted by Selby DC

2018/1108/FUL: Permission was **granted** for proposed amenity block following demolition of existing stables-land to Rear of the Lodge, Selby Road, Riccall.

2019/0166/HPA: Permission was **granted** for proposed single storey rear extension to existing dwelling and siting of a garden cabin- 4 York Road, Riccall. (The PC had not been consulted on this application).

8 (b) To consider the following planning applications:

2019/0623/HPA: Proposed internal alterations, erection of a single and two storey extension to the rear to provide additional living accommodation, plus formation of a means of access including provision of a dropped kerb-Nunroyd, 21 York Road, Riccall. Cllr Rimmer recommended that there were no objections to the development as submitted. It was RESOLVED to accept the recommended comments.

8(c) Other planning matters

The following application received two consultations with deadlines prior to the July RPC. A request for an extension for comments was not agreed by SDC, therefore, this was circulated to members by email.

The Clerk noted that the PO had now responded and confirmed that the comments made by the PC will be taken into account.

2019/0007/HPA: Reconsultation for Proposed extensions and alterations Church Cottage, Silver Street, Riccall. *Cllr Owens commented that it was good to see that the access onto Silver Street had been removed from the application and that the Conservation Officers comments reflected the concerns made by the PC previously. He recommended noting the above and commenting that previous comments are still applicable. Members agreed by email as the deadline was prior to the meeting.*

9 Recreational / H & S update

Cllr Nuttall gave a report for June, noting on-going repair and maintenance to nets on the junior area equipment and zip wire seat. Gavin has carried out this work. The adult gym is booked for an annual inspection.

The Clerk will report on any matters that relate to the play equipment or sports field maintenance.

It was noted that the annual inspection is due in September and enquiries are to be made with different companies following the previous reports being unsatisfactory.

10 The Public Sector Bodies (Websites and Mobile Applications) Accessibility Regulations 2018

Brightfive had submitted a report relating to the current website and the implementation of the regulations. They had suggested that a further, detailed look at the requirements and the possibility of integrating the regulations into the existing site or other options. Members agreed this should be carried out to be able to make an informed decision.

11 Grounds Maintenance Contract

A quote for an additional area of grass cutting on York Road by our contractors was approved. The additional charge will be £302.40 per year (£18.90 per cut) and this year there are 8 cuts left.

It was also noted that although Shed Grounds Maintenance have now provided Site Visit Reports, they do not make clear which areas have been completed per visit. It has been noted that the most recent cut was patchy and some areas had not been completed. The Clerk has contacted the MD to discuss, however he is on holiday currently.

12 Village Green

A quote for a base for cycle racks had been received and further quotes will be sought.

Cllr Keen gave details regarding installing a feeder pillar for more accessible electricity supply for events held on the Green. Members were supportive of this on H & S grounds and for a much-improved connection. Cllr Keen will circulate a quote received.

13 Funding for Church

Results of straw poll had been collated and were circulated to members, the results from residents were very positive and included several comments. The Clerk stressed the concerns raised by NALC and YLCA regarding church funding and these were also circulated and considered.

Members noted that there are several areas relating to raising funds which are not yet clarified and in order to show support by the PC and its current position, a letter will be drafted to the vicar, for comments by members.

14 Neighbourhood Watch

Cllr Rimmer noted that he has not yet received the information from the police, so this item will be taken to the meeting in September.

15 Standing Orders and Financial Regulations

The Clerk noted that adopting model versions of the documents includes considering various options and that it may be more appropriate for the Administration and Finance Committee to be involved. The current documents have been in place for a number of years. It was agreed that the documents will be circulated to members of A & F to give members time to work on them prior to the meeting in early September.

16 Minor Items for the next agenda

The Clerk reported that there are possibly three residents interested in applying for the current two vacancies for councillors. One has yet to confirm interest. It was agreed to check availability for interviews for w/c 5 August and once confirmed, members will be asked if they are interested in taking part.

The Clerk requested that the meeting be taken into Private Session at 9.55pm.

17 Staff matters/private session

The meeting came out of private session at 10.00 pm and the Chairman thanked those present and closed the meeting at 10.00pm.